

APPLICATION FORM

ICOM ICTOP Travel grants for young ICOM professionals (1-2 grants)

to attend the 2024 ICOM meeting jointly organised by ICTOP, IC Ethics, The History Museum of Armenia and ICOM Armenia

Museum Professionalism and Ethics in Challenging Times, 23-26 October in Yerevan, Armenia

Deadline for Application: **August 15th, 2024 (GMT, 23:59)**. Send the application form to rita.capurro@gmail.com and icomictop@gmail.com
The results will be communicated to the applicants by the end of August 2024.

APPLICANT DETAILS		
SURNAME(S)		
FIRST NAME(S)		
DATE OF BIRTH		
INDIVIDUAL ICOM MEMBERSHIP NUMBER		
ICOM MEMBER SINCE		
MEMBER OF ICTOP SINCE (if applicable)		
INSTITUTION		
POSITION IN YOUR INSTITUTION		
PROFESSIONAL ADDRESS		
CITY	POSTAL CODE	COUNTRY
TELEPHONE NUMBER		
E-MAIL		

ADDITIONAL INFORMATION	
ARE YOU AN ACTIVE MEMBER OF OTHER ICOM NATIONAL OR INTERNATIONAL COMMITTEES? (PLEASE SPECIFY)	
FROM WHERE WILL YOU BE TRAVELLING? (PLEASE SPECIFY AIRPORT, CITY AND COUNTRY)	
DO YOU HAVE ANY ADDITIONAL FUNDING POSSIBILITIES? (PLEASE SPECIFY)	
HAVE YOU BENEFITTED FROM ICOM TRAVEL GRANTS IN PREVIOUS 3 YEARS?	
RECOMMENDATION LETTER (RECOMMENDED)	
NAME OF RECOMMENDING PERSON	
E-MAIL OF RECOMMENDING PERSON	

I herewith declare:

that I am available to FULLY attend the aforementioned ICOM International Committee Meeting.

DATE	APPLICANT'S SIGNATURE

THIS APPLICATION FORM SHALL NOT BE CONSIDERED IF ALL FIELDS ARE NOT FILLED IN

Criteria for ICOM ICTOP Travel grants for young ICOM professionals (1-2 grants)

All applicants should be:

- 1. 40 years of age or under.**
- 2. able to write and understand English fluently and be part-time or full-time museum employees, researchers, academics, or trainers.**
- 3. individual members of ICOM **and** of ICTOP the International Committee for the Training of Personnel (if applicable).**
- 4. aware that priority will be given to young members (≤ 40 years) from countries belonging to categories 5, 4, 3 and 2 of the grid defined by ICOM. https://icom.museum/wp-content/uploads/2023/11/Call-for-dues-2024_EN-Country-Category.pdf**
- 5. aware that young members who have received ICTOP grants in the last three years will not be given priority for a grant in 2024.**
- 6. applicants must be up to date with ICOM membership dues.**

All applications must include:

- the completed and signed application form
- a 300 words statement of the applicant's motivation for attending the ICTOP annual meeting and the benefits which he/she expects to derive from it
- the applicant's curriculum vitae indicating training, work experience, publications as well as current work responsibilities within his/her institution (maximum one page)
- a copy of a valid travel document (passport, identity card)
- a letter of recommendation from the Chair of the applicant's International or National Committee (recommended, not obligatory)
- a travel plan with an estimated sum of travel and accommodation expenses. The maximum grant amount for 1-2 grantees is in total 1200 euro. Please note that the grant may not cover all travel and accommodation costs and answer whether a partial (600 euros) grant would make the trip possible. The grantee will pay the travel and accommodation expenses and send all the invoices and credit card receipts to ICTOP and the grant will be transferred to the grantee after the ICTOP meeting.

In awarding grants, priority will be given to those applicants:

- who will be presenting a paper/presentation at the conference of ICTOP related themes
- who come from countries belonging to Categories 5, 4, 3 and 2 of the grid defined by ICOM https://icom.museum/wp-content/uploads/2023/11/Call-for-dues-2024_EN-Country-Category.pdf
- who may obtain other sources of funding to facilitate their attendance at the meeting.

Each grantee will be required to submit a short report and **within two weeks following the meeting**, stating his/her experience and contribution to ICOM activities and its International Committee.

May you have any related questions please contact ICTOP at: rita.capurro@gmail.com and icomictop@gmail.com